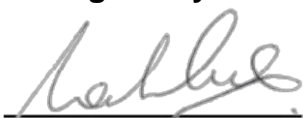


Tennis Ireland Safeguarding Checklist

Branch/Club

Requirements	Yes	No
1. Have you conducted a Risk Assessment, written a Safeguarding Statement signed by the Chairperson/President and made it available for members to view on your notice board or website?	√	
2. Has the Constitution been amended to reflect Safeguarding Guidelines ?	√	
3. Have you appointed two gender specific Children's Officers?	√	
4. Have you appointed a Designated Liaison Person?	√	
5. Does the CO or the DLP sit on the main committee and is Safeguarding an item on the monthly Agenda?	√	
6. Has the Children's Officers, the Designated Liaison Person, the Coaches and the relevant committee members completed the required Training Courses?	√	
7. Do you follow the required recruitment process for all committee members, coaches and employees/contractors?	√	
Have you made provision for all members to indicate their acceptance of the NGB's Safeguarding Guidance by signing the relevant code of Behaviour?	√	
8. Are all you're Coaches Licensed with the NGB?	√	
9. Do you have a complaints procedure in place?	√	
10. Is adequate Adult Supervision provided during all children's activities organised by your committee?	√	

Signed by



Position

Child Protection Officer

Date

02/08/2022

Action to be taken and by who

